

# Back to School Safety Plan

*New Beginnings Are A  
Gift From God*



## Arrival/Drop Off

- Drive-up drop-off procedures will be used.
- Masks must be worn by all students, faculty, and staff.
- All students will have their temperature checked.
- Students will enter the building when they arrive.
- Social distancing protocols will be followed when entering the building.
- Hand sanitizer will be used by all students when they enter their classrooms.
- Parents and visitors will not be able to enter the building during the morning drop-off times.



# Health and Safety Procedures/Precautions

- **Please do not send your child/ren to school if they are not feeling well.**
  - This includes; sore throat, new uncontrolled cough that causes difficulty breathing, diarrhea, vomiting, or abdominal pain, or severe headache (especially with fever).
- If your child/ren has a fever of 100.4 or higher, they will be placed in an Comfort Care Room which will be the conference room in the office. We have converted this room into **another** health room.
- We ask that a parent or designated person pick-up your child/ren within 30 minutes.
- If a student has tested positive for Covid-19, they may not return to school until they are free of fever **AND** respiratory symptoms for at least three days (72 hours) without the use of fever-reducing medicine, **and** ten days have passed since symptoms first appeared.
- Parents need to contact their primary care provider and must have a written medical clearance to return to school.
- If a child tests positive for Covid-19, virtual learning will be made available to him/her. The classroom teacher will set-up the best way to deliver virtual learning based on what the child is capable of participating in.



# Day to Day

## Visitors

- Parents and visitors will not be able to enter the building during the morning drop-off times.
- All visitors must wear masks.
- All visitors must follow sign-in procedures including COVID-19 screening.
- If students need to leave the building for an appointment, their parent must set-up this pick-up time with the office before picking up their child/ren.

## Masks

- Masks must be worn by **ALL** students, faculty, and staff.
- Teachers will provide outside “mask breaks” to students throughout the day.



# Day to Day

## School Office

- Limited number of people in school office at one time.
- Masks must be worn at all times.
- Visitors must sanitize hands before entering the office.
- Items to be dropped off/picked up for students will be left in designated location outside the office.



## Lunch

- For the first two weeks of school, students will bring bag lunches.
- This plan will be reviewed after the first two weeks, to determine the start of the hot lunch program.
- Lunch will be eaten in the cafeteria.
- Students will eat lunch at staggered times with their cohorts.
- Students will have assigned places with proper social distancing at the tables.
- Students will move throughout the cafeteria using social distancing .



# Day to Day



## Field Trips

- No “traditional” field trips allowed until conditions allow.

## Birthday Treats

- Prepackaged birthday treats or non-food birthday treats (for example, pencils, stickers, etc.) can be brought to school.
- When bringing a birthday treat for the class, please check with your child’s teacher for any students that may have food allergies.

## Recess

- Playground procedures-classroom cohort groups will be formed.
- Minimal use of shared equipment.



## Extended Care

- The Back to School Safety Plan will be shared after determining the number of children and grade levels that will be in attendance each day.

# Physical Spaces



## Drinking Fountains

- Students will not be able to use drinking fountains.
- All students need to bring a filled water bottle. Please make sure your child's name is on the water bottle.
- Water bottles will be brought home each night for proper sanitizing and to be refilled.

## Lockers

- Students will go to lockers in small cohort groups, which will allow for proper social distancing.
- Visits to the lockers will be limited.

## Hallways

- Students traveling in the hallways for bathroom trips etc. will follow safe distancing protocols.
- Every time a student enters a classroom, he/she will be asked to use hand sanitizer.

## Restrooms

- Classroom bathroom breaks will have a scheduled time throughout day.
- Social distancing protocols will be followed in the bathrooms as well as the hallways.



# Face to Face Learning/Social Distancing

## Cohorting

- K3-8<sup>th</sup> grade students will stay with their cohort group throughout the day.
- There will be limited interaction with other cohort groups during the day.
- When two or more grade levels are together; in the cafeteria, on the playground, or attending weekly Mass social distancing protocols will be in place.

## Classrooms

- **All classrooms will be set-up to follow the social distancing protocols.**
- Students in grades 6-8 will not switch classes at this time.
- The teachers will travel to the middle school classrooms to teach their subjects.
- Some of the special teachers will travel to the individual classrooms. Phy. Ed. will be held outside or in the gym. Music will be held in the music classroom or the gym.





# Instructional Model – Hybrid and Virtual Learning

## Hybrid Model

Students would be divided into two groups. Last names A-L would be the A Group, last names M-Z would be the B Group.

- **A Group** would be face to face on Monday and Tuesday. Virtual Learning would take place on Thursday and Friday. Deep cleaning on Wednesday.
- **B Group** would be face to face on Thursday and Friday. Virtual Learning would take place on Monday and Tuesday.

## Virtual Learning –

- This would take place if we needed to close school.
- Each classroom teacher would be in communication with their parents at the beginning of the school year to determine the amount of virtual instruction, the daily schedule, and classroom zoom meeting times. Many classroom lessons would be recorded and available on Google Classroom.



# Sanitation

## Cleaning and Disinfecting-

- See a detailed description on the [Building and Grounds Safe School Reopening Plan link](#).
- There will be numerous safety and cleaning procedures in place in every classroom.
- Every classroom teacher will be sharing their specific classroom procedures and protocols with their families prior to the start of school.

## Shared Objects

- No sharing of supplies.
- No sharing of personal items.

## Common Spaces

- Reduced use of common spaces.
- Staggered use of space.



## Hand Hygiene

- Every time a student enters a classroom, he/she will be asked to use hand sanitizer.

# School Masses

- This still needs to be discussed as we learn what the attendance guidelines will be from the Archbishop.
- When students are able to attend Mass:
  - Masks must be worn.
  - Students will sit with their cohort group in assigned seats.
  - Students in grades first through eighth will start to attend Mass the week of September 14<sup>th</sup>.
  - Grade levels will be grouped together to allow for social distancing and attendance protocols.
  - Limited singing.
  - Specific grade level Mass days will be shared at a later date, as well as the ability for family members to attend these scheduled Mass days.



# After School Departure

- All students and faculty will be wearing masks when departing the building.
- All students must be picked-up on the lower playground. Please do not come to the office to pick-up your children at dismissal time.
- Parents must stay in the pick-up area on the lower playground, and the child/ren will meet their parent in the pick-up area.
- Please remember to follow the proper parking and exit procedures in the lower parking lot.  
**DO NOT DRIVE OVER THE SAFETY WALK AREAS.**
- If students need to leave the building for an appointment, their parent must set-up this pick-up time with the office before picking up their child/ren.

