

# School Committee Meeting Minutes

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13 January 2022 / 6:30 PM / Zoom

## ATTENDEES

Members Present: Linda Cooney, Kristina Watters, Erin Murphy, Kate Morgan, Jeremy Blackwood, Heather Slawinski, Liz Albright, Stephanie Monson, Alana Warren, Stacy Babl, Joe Schueller

\*Prayer- Linda Cooney

\*St. Joseph Catholic School Mission Statement- Linda Cooney

## AGENDA

### Sub Committee Reports

#### Technology

- Inventory of all Technology in the building is being performed on laptops, Smart boards, etc. to document all end of life equipment that needs to be upgraded.

#### PR & Development

- February 23<sup>rd</sup> Erin and Lisa will be going through pictures to use in the front entrance. Steph Weiler would be a good contact, she's been involved with the ordering process in the past. Shutterfly possibly?

#### Policy

- Policy meeting was held earlier today, they looked at the Covid policy, notes will be sent out. Some parents took part in the meeting for input. Forward any questions or concerns to Ms. Cooney, she will also share these with Father Adam. A separate Zoom meeting can be set up with the faculty to discuss further.

## Planning

- Briefly discussed the plans for next year's Lunch Program. We don't currently know who will take over.

## Budget

- Request for \$50 raise in tuition for next year was sent to the Finance Committee and accepted. St. Joe's remains one of the less expensive Catholic schools in the area.
- The Budget has not started yet, usually it's ready by March or April. They are in the process of gathering info from the faculty on things needed for next year as well as the curriculum to include in the Budget.
- Inventory of all Technology in the building is being performed on laptops, Smart boards, etc. Timeline of end of life upgrades will be referenced. Anything that is due for an upgrade will also be added to the Budget.

## Principal Report

- The Christmas Program went very well. The fifth grade did an outstanding job. We had a few students that were out sick or away and they returned knowing their parts. A special thank you to Mrs. Bezak, Kate and JJ.
- I sent out an email to the School Committee members and all the members that did replied agreed with proposing a \$50 increase per student for tuition. I will let the Parish finance Committee know this and hopefully we have their approval.
- The registration process for students enrolled at St. Joseph will start on January 31st.
- I do set a deadline for this because I have already received some calls from interested K3 & K4 parents.
- The budget process has not started yet. The final school budget is usually approved in late March or early April.
- I have asked the faculty to start thinking about curricular needs for next year.
- I met with Tony from ETA and Julie and we discussed our present inventory of all technology in the building (SMARTboard, Chromebooks, iPads, laptops etc.)
- We have identified the timeline that these items will need to be updated.
- We have grant funds that can be used for these items. We have prioritize what needs to be replaced and will be accomplishing that before the May deadline to spend these funds.
- The teachers had an in-service day on January 3rd. This day was spent on Catholic Formation through the Sustaining the Mission program and a book discussion with Level three teachers. It was a great way to start the New Year! Cathy Rakers will be working with the entire faculty on various topics dealing with our Catholic formation.
- CSW Plans- we have decided to delay the Bowling field Trip and are hoping to have it in early spring.
- Many activities are planned and the schedule will be going out next week.
- We have an Open house scheduled for new and perspective families only. My class sizes are large enough that we really won't be accepting new students in many of the grade levels except K3 and K4.
- The John Hochhaus Forensics Tournament is scheduled for Sunday, January 30th.
- The Middle School students are beginning to sign-up for parts for the Middle School Play. The tryouts will be taking place in the coming weeks. The play is Little Mermaid.
- Covid Update: we had a few families that had Covid over the Christmas break but they did not return to school until their quarantine was over.

- The first week back in school we had no positive cases.
- The back to School Safety plan was updated and shared with the families last Friday. One major can was shorting the quarantine time to 5 days.
- We will also be sending out an update regrading Close Contacts. In the past when a student tested positive the students that sat next to them were also required to stay home for the quarantine time.
- As I walk around the school and see our children in various classroom, the lunchroom, the playground, the gym etc. their close contact changes.
- With the approval of Father Adam and I along with all the faculty we have decided to let the parents of the classroom know when there is a positive cast. Our parents have always been very cooperative to let us use their name. This will give families the opportunity to determine if they might have been a close contact. The class will be required to mask up for 5 days and we ask all the parents of all students to watch for symptoms and not to send their child/ren to school if they have symptoms.
- Our parents have been very good about this.

#### Teacher Report

- There is no Teacher Report this month, Bryanna is still on maternity leave.

#### Home and School Report

Included in the principal report.

#### Pastoral Council

- The next meeting will be held next Wednesday. They are currently seeking new members. Discussing how big the Council needs to be.
- Tools for planning and leadership are in progress.
- In the past during Covid, meetings were held in the Pastoral Center to limit the amount of people entering the school building, this really isn't being utilized anymore especially with Zoom calls.

#### **New Business**

- Father Adam and Julie are leading the Principal search. Stacy Babl and Stephanie Monson are the liaisons and joined the School Committee meeting tonight for open discussion on criteria for the candidates as well as how to present who St. Joe's is to those candidates.
  - There is a real sense of community at St. Joe's. We are strongly service-based, not only with planned service projects, but with School and Parish member outreach. Involvement in reaching out and helping others in need is strong.
  - The teachers here love what they do.
  - The kids at St. Joe's are better prepared for High School academics
  - There is good school communication with students and parents.
  - Where do we want to be as a school in the next 3-5 years?
    - We would like to keep classes on the smaller side and not extend to over 25 kids per class.
    - Many parents appreciate a more traditional style of learning, not necessarily getting more and more technical.
    - Ask candidates what their plans for growth include.
    - We'd like to see School Committee more involved with decisions, not just be presented with what is going on in the school.
- Principal position hasn't been posted yet, it will most likely go on the school website as well as the Archdiocese Milwaukee Careers page.

**Meeting Adjourned at 7:28p.m.**