

St. Joseph School Committee Minutes for Wednesday, January 11, 2012

The School Committee came to order in Room 100 of the Parish Office Building at 6:40 P.M., after a prayer service with all committees in the same room.

Attendees:

Parish Finance Committee Members: Mike Heppe, Don Borden, Tim Taff, Jerry Arata, Scott Tenies, Deb Labermeier

School Committee: Linda Cooney, Jill Gilmore, Jeff McCarthy, Santo Ingrilli, Linda Slawinski, Jackie Thurner, Tom Szews, Rochelle Steininger

Budget Presentation: Bern Enright

Absent: Wendy Krause, Stephanie Silman, Jim MacGillis, Lauren Weinfurt, and Gary Wendler

Budget Discussion: Bern Enright presented the data for the budget via computerized projection of charts. Discussion continued until 7:50, at which time the Parish Finance Committee exited and the School Committee began its meeting.

Minutes for Previous Meeting

The minutes for December 14, 2011, were approved and accepted.

Committee Reports

Technology

Jim MacGillis was not present to report. This subcommittee's next meeting is scheduled for January 19th. Tom Szews suggested that the subcommittee look into wireless accessibility in the concession area.

PR/Development

Lauren Weinfurt was not present to report. Linda Slawinski offered to work on postcards for the St. Joseph School Open House. Linda Cooney reported that two signs advertising the Open House have been posted on the parish grounds, and that over 2000 postcards will be going out.

Policy

Jill Gilmore reported on the Policy Subcommittee's meeting on January 6th:

1. This subcommittee will review and update the Parent/Student Handbook.
2. The Lockdown Policy will be brought to the next School Committee meeting.
3. This subcommittee will address the teachers' dress code.

4. Mary MacGillis will attend the January 31st faculty meeting to discuss out-of-uniform policy and passes.

Planning

Jeff McCarthy stated that he is gathering input from the Planning Subcommittee members; at this time there is no update.

Communication/Public Relations

Home & School Report

Linda Cooney reported:

1. The Home and School Organization had met.
2. They discussed some of activities for Catholic Schools week.
3. Home and School will be paying for roller skating for Grades 1 – 8, as well as bowling for K4 and K5, (activities for Student Appreciation Day during Catholic Schools' Week).
4. The profits from Cookie House were \$6,068.35.

Parish Council

Jim MacGillis was not present to give an update from the Parish Council.

Principal's Report

Linda Cooney told this Committee that:

1. The School Budget Subcommittee is working hard on preparing the budget for 2012-2013.
2. A committee of four teachers met and planned the activities for Catholic Schools Week.
3. She would like to adopt the vision statement from the Planning Subcommittee and go the next step to develop goals.

Teacher Reports

Jackie Thurner stated that she had not asked individual teachers for reports, but that:

1. All the teachers are working on Catholic Schools Week.
2. They are also working on report cards, since the end of this quarter is next week.
3. Students are preparing for the forensics tournament. Alumni and parents are doing the forensic coaching.
4. The Homework Club has 41 members from Grades 6, 7, and 8. They can come and do homework on Wednesdays from 3:15 – 4:15, receiving help from Jackie as well as Linda Cooney and a high school student. They are also able to utilize the computer room.

Event Discussion

Open House/Catholic Schools Week

Linda Cooney is working to get student volunteers. Open House at St. Joseph School will be the 2nd of February, from 6:30 – 7:30.

Auction/Spring Raffle

1. Jill Gilmore announced that we have a license number for the raffle, and are thinking of taking the number of tickets down to 1500. She asked if they should raise the ticket price, but School Committee members did not agree to any change in that price.
2. Tom Szews suggested that a letter requesting contributions to the Abatement Fund, co-signed by the School, Finance and Parish Committees, accompany the raffle tickets sent to school families.

New Business

Review of School Committee Constitution: Tabled until next meeting.

Open Forum: No further discussion; there were no guests in attendance.

Evaluation

Old Action Items

Rochelle Steininger summarized, with School Committee member input, as follows:

1. Subcommittee meetings: the Policy Subcommittee met, as did Home and School.
2. The School Budget Subcommittee has been hard at work.
3. The presentation of the proposed 2012-13 Budget for St. Joseph School took place this evening.
4. Regarding volunteers for Open House on Feb. 2nd: Jill & Linda are still working on this. A number of School Committee members are needed and some have volunteered already.
5. The request for volunteers for assembling the kringle orders on December 9th was answered – the assembly went very well.
6. The profit made by the Cookie House sale was \$6,068.35.
7. The PR/Development Subcommittee letter to parishioners requesting donations for Tuition Abatement Fund is still in process.

Summary of New Action Items

Rochelle Steininger summarized:

1. The School Committee Constitution will be reviewed at the next meeting.
2. The Lock-down Procedures will be presented to this Committee at the next meeting.
3. This Committee needs to review fundraising projects with a view to increasing revenue from them. Some ideas for additional fundraisers that might be discussed include a spaghetti dinner, and a "Turtle Run."
4. Linda Cooney would like to adopt the vision statement developed last year by the Planning Subcommittee with this Committee, and proceed from this to develop goals.

Adjournment 8: 30 P.M.

Next Meeting: Wednesday, February 8, 2012