

## ST. JOSEPH'S HOME AND SCHOOL ASSOCIATION MINUTES

**Date:** January 8, 2010

**Attendees:** Ann Archibald, Mary Sue Larsen, Yvette VonRueden, Mary MacGillis, Linda Cooney, Erica Kasdorf, Audrey Szews, Beth Stauff

The meeting opened at 8:30 am with a prayer. The December minutes were approved.

**Treasurer's Report:** Ending cash balance as of 12/31/2009 is \$16,205.12. Total receipts earned in December were \$6,513.81. Total expenses incurred in December were \$1,285.46.

### **Principal's Report:**

- A Catholic Schools Week committee of teachers was formed. Catholic Schools week is from February 1, 2010 – February 5, 2010.
- Activities for Catholic Schools Week include:
  - On 2/1/10 a quad parish day will be held with a storyteller (K-2), magician (3-5), motivational speech (6-8).
  - Open House (Wednesday 2/3/10)
  - 2/4/2010 – Student Appreciation Day Bowling Trip
  - 2/5/2010 – Teacher Appreciation Day with luncheon provided by h&s (Yvette will coordinate and room parents will provide coverage in classrooms during the lunch hour).

### **President's Report:**

- Christmas Cookie House – Wonderful participation from 90 families. Cookie tray orders were very popular again. Many people were lining up at the doors before we opened; most things were sold out by 12 noon. We also discussed other ideas for advertising next year.
- Christmas Craft Day – A big thanks to Terri Keller and Carole Polivka for all of their time and hard work! We discussed ideas for pre-shopping for next year.
- Catholic Schools Week – the theme is, “Dividends for Education”
  - Donut Sunday (1/31/10) – Yvette will pick up donuts. Audrey and Ann will cover after 8:00 am Mass and Beth will cover after 10:30 am Mass.
  - Book Fair – Ann Weirs is coordinating.
  - Treats for students on 2/4 – Erica will pick up treats.
  - Treats for teachers throughout the week – room moms will organize
  - Teacher appreciation luncheon
    - Yvette arrange the menu
    - Ann will send out invitations via email
    - We're in need of volunteers to serve and clean up
    - Years of service awards – teachers will be recognized at the luncheon and gifts will be presented at the end of the year
  - Gifts from students – arranged by room parents
  - Gifts from home and school – Mary Sue will arrange for Culver's gift cards.
  - Open House Ice Cream Social – Char Rondinelli will coordinate.
- Bell Towers – Audrey is in contact with Horst. We will present him with a gift certificate for a fish fry as a token of appreciation.

### **Committee Reports**

- **Forensics** – Tournament to be held on January 24, 2010.
- **High Interest Day** – To be held on Thursday, March 25. This will be a half-day event. Ms. Cooney will set up a committee meeting.

### **New Business**

- **Family Fun Night** – Yvette will check on a date for another movie night in late winter/March.

**Action Items**

- Yvette will contact parish office regarding March 20, 2010 for a Family Fun movie night.
- Audrey will arrange for a fish fry gift certificate for Horst.
- Mary Sue will order Culver gift cards for teachers.
- Audrey will turn in set-up form for Donut Sunday.
- Yvette will pick up donuts, etc. for Donut Sunday.
- Erica will pick up popsicles for student appreciation day on Thursday, February 4 (200 count).
- Yvette will coordinate teacher appreciation luncheon on Friday, February 5.
- Ann will send out invitations via email and post hard copy reminders for the teacher appreciation luncheon.
- Yvette will find volunteers to serve and set up for the teacher appreciation luncheon.
- Ms. Cooney will contact Yvette regarding what teachers will be recognized for years of service awards.
- Mary Sue will arrange for flowers for the recipients of years of service awards at the teacher appreciation luncheon.
- Ann and Mary Sue will take care of Thank You notes and token gifts for the forensics program coordinators.
- Ann will write up a description for the duties of President, VP, and Secretary to be posted in the school newsletter.

The meeting was adjourned at 9:30 am.

Respectfully submitted,  
Beth Stauff